

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

DDS&T/CDC  
6E40 Hqs.

EXTENSION

NO.

ER 84-1241

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS. (Number, each comment, to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

Executive Director - 7E12 Hqs.

2.

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15.

DCI  
EXEC  
REG

SECRET

Executive Registry

84 - 1241

13 March 1984

MEMORANDUM FOR: Executive Director

FROM:

Director, DDS&amp;T Career Development Course

25X1

SUBJECT: Briefing to DDS&amp;T Career Development Course No. 26

1. Thank you, [ ] for once again accepting the invitation to brief the CDC. I well remember your meeting with my own group in April of last year; we were flattered and impressed that you found uninterrupted time to devote to us. Your discussion of the concerns of the Agency today, when tied to your special historical perspective, was invaluable. Your address is scheduled for Monday, 26 March, from 1445 till 1600 in Room 6E60, Headquarters Building (the DDS&T Conference Room).

25X1

2. Together with your discussion of the functions of the Office of the Executive Director, CDC-26 will appreciate your sharing the same insights and anecdotes with them.

3. If you have any questions or if we can help in any way, please call me or [ ] on extension [ ] will call your office a few days before your appearance to see if you need any special briefing aids.

25X1

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## Attachments:

Class Roster  
Class Profile  
Course Objectives  
Program Summary

SECRET

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DDS&T CAREER DEVELOPMENT COURSE NO. 26

Class Profile

NUMBER IN CLASS:	15
AVERAGE GRADE:	13
AVERAGE AGE: - ..	38.5
AVERAGE YEARS CIA SERVICE:	8.75
CURRENT FUNCTIONAL ACTIVITY:	
Imagery Collection, Processing, Analysis	2
SIGINT Collection, Processing, Analysis	3
HUMINT Collection	1
Technical Support	5
Research and Development	1
Intelligence Production	3
EDUCATIONAL STRENGTHS:	
Electrical Engineering	3
Language	2
Chemistry	1
Economics	1
Law Enforcement	1
Library Science	1
Mathematics	1
Physics	1
Political Science	1
Psychology	1
Other	2

## DDS&T CAREER DEVELOPMENT COURSE

### Objectives

To provide a comprehensive review of the offices in the Directorate of Science and Technology, including their missions, functions, operating procedures, and relationships with each other and consumers;

To provide an overview of the rest of the Agency and the Intelligence Community in order to gain a better understanding of the intelligence process, and to provide an awareness of the interrelated roles of collectors, producers and support elements and the coordination of their activities;

To provide an understanding of the consumers of intelligence information, including their needs and the ways in which they utilize intelligence products;

To provide an awareness of the role that the Intelligence Community plays in policymaking activities and an awareness of the mechanisms guiding and overseeing the Community;

To provide an awareness of some of the major issues in the Intelligence Community and the impact that those issues have on various segments of the Community;

To provide an introduction to the technology being applied to intelligence collection and processing, and the research and development producing that technology;

To enable participants to enrich their professional scope and potential through observation and discussion of management principles and techniques applied in the Agency.

## DDS&T CAREER DEVELOPMENT COURSE

### Program Summary

To achieve the objectives established for the Career Development Course, briefings are provided by the following:

- DDS&T office directors and other senior managers from the offices in the Directorate for Science and Technology;
- Managers and analysts from each of the other Agency directorates;
- Other senior Agency officials;
- Representatives from the other member components of the Intelligence Community;
- The heads of Intelligence Community Staff components and DCI committees;
- Representatives from the Congressional oversight committees, the National Security Council, the Office of Management and Budget and other elements concerned with guidance and control of the Intelligence Community;
- Representatives of selected Department of Defense components;
- Representatives from selected non-Intelligence Community elements, such as the Drug Enforcement Administration and NASA and from private industry.

In addition, the course includes visits to selected facilities involved in the national intelligence effort.